

# Norfolk Professional Institutes Event Guide 2011/2012

[www.npieg.org](http://www.npieg.org)



The Association of Taxation Technicians



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A pdf copy of this booklet and any changes to the events programme are available at:  
[www.npieg.org](http://www.npieg.org)



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Financial Industry Group,  
part of the Shaping Norfolk's Future  
economic development partnership.*

# The Norfolk Professional Institutes Event Guide

This booklet and associated website [www.npieg.org](http://www.npieg.org) bring together the events of the following professional organisations:

- The Association of Chartered Certified Accountants
- ICAEW
- Business Link East
- The Association of Accounting Technicians
- The Chartered Institute of Taxation
- The Association of Taxation Technicians
- The Chartered Insurance Institute
- **ifs** School of Finance/Norwich and Norfolk Financial Industry Group

Members and students of the organisations represented in this booklet are welcome to attend any of the events listed.

No responsibility can be accepted by the committee producing the booklet for any consequential loss or damage arising from its use or for the speakers and the content of their presentations and handouts.

Whilst every effort is made to ensure that the information contained in the booklet is correct, it is prepared up to one year ahead and may be subject to change. Updates or changes to the programme of events listed in the booklet are available from the website [www.npieg.org](http://www.npieg.org) under Event Updates and National News.

*David Woodcock, Chairman*

# Programme of events

<i>Event</i>	<i>Date Start/End time</i>	<i>Location</i>	<i>Organising Institute</i>	<i>Cost, contact and further information</i>
How to Pitch for Finance (followed by a Networking Lunch)	Thursday 1 September 2011 9.30am (Registration) 10am to 12 noon	Lynn Sport and Leisure Park, Greenpark Avenue, King's Lynn, Norfolk PE30 2NB	Business Link	Free to attend. For more details or to book online visit <a href="http://www.bookevents.org">www.bookevents.org</a> or call 0845 601 1000
An Introduction to Online Selling (followed by a Networking Lunch)	Thursday 8 September 2011 9.30am (Registration) 10am to 12 noon	Stower Grange Hotel, School Road, Drayton, Norwich, Norfolk NR8 6EF	Business Link	Free to attend. For more details or to book online visit <a href="http://www.bookevents.org">www.bookevents.org</a> or call 0845 601 1000
Alarm Security, presented by Dennis Judd, CSL Security	Tuesday 13 September 2011 12.30pm to 1.45pm	National Skills Academy, St Andrew's House, St Andrew's Street, Norwich NR2 4TP	The Insurance Institute of Norwich	Free entry. To book contact Judith Little on <a href="mailto:judith@fitzgeraldconsulting.co.uk">judith@fitzgeraldconsulting.co.uk</a> or 07918 138986 <a href="http://www.localinstitutes.cii.co.uk/norwich">www.localinstitutes.cii.co.uk/norwich</a>
Finance Act 2011, presented by Mark Morton	Tuesday 13 September 2011 4pm to 7pm	Norfolk Snowsports Club, Whitlingham Lane, Trowse, Norwich NR14 8TW	The Chartered Institute of Taxation	All afternoon seminars cost £40. The Day conference costs £110. Bookings should be made to the Branch Administrator, Stuart Wright on 01842 754166 or by email: <a href="mailto:snhwright@gmail.com">snhwright@gmail.com</a>
PR for Virgins (followed by a Networking Lunch)	Thursday 15 September 2011 9.30am (Registration) 10am to 12 noon	Sportspark, UEA, Norwich NR4 7TJ	Business Link	£30 (Inc VAT) For more details or to book online visit <a href="http://www.bookevents.org">www.bookevents.org</a> or call 0845 601 1000
Health and Safety in Small Businesses (followed by a Networking Lunch)	Tuesday 20 September 2011 9.30am (Registration) 10am to 12 noon	Potter's Leisure Resort, Coast Road, Hopton On Sea, Norfolk NR31 9BX	Business Link	Free to attend. For more details or to book online visit <a href="http://www.bookevents.org">www.bookevents.org</a> or call 0845 601 1000
Social Networking – What's the Fuss About?	Wednesday 21 September 2011 9.30am (Registration) 10am to 12 noon	Lynn Sport and Leisure Park, Greenpark Avenue, King's Lynn, Norfolk PE30 2NB	Business Link	Free to attend. For more details or to book online visit <a href="http://www.bookevents.org">www.bookevents.org</a> or call 0845 601 1000
The UK Economy – an insider's view – Matthew Hancock MP for Suffolk West	Thursday 22 September 2011 6.30pm to 8pm with canapés and networking till 9pm	National Skills Academy, St Andrew's House, St Andrew's Street, Norwich NR2 4TP	Association of Chartered Certified Accountants	ACCA Norwich Members Panel and ACCA Financial Services Panel joint event. £20 (Inc VAT) per person. Further details to follow on <a href="http://www.uk.accaglobal.com/nor">www.uk.accaglobal.com/nor</a>

<i>Event</i>	<i>Date Start/End time</i>	<i>Location</i>	<i>Organising Institute</i>	<i>Cost, contact and further information</i>
Social Networking, presented by Jim Drew, Business Revolution	Wednesday 28 September 2011 6.30pm to 7.30pm	Great House training centre, Age UK Norfolk, 300 St Faiths Road, Old Catton, Norwich NR6 7BJ	The Association of Accounting Technicians	Free entry. Refreshments and buffet will be served. Call Helen Whitehead on 07901 617455
Accounting Standards – Essential Update and Refresher – Mike Ulrich ACA	Thursday 29 September 2011 9.30am to 4.30pm	De Vere Dunston Hall, Ipswich Road, Norwich NR14 8PQ	Association of Chartered Certified Accountants	£195 per person. Call 020 7059 5910 or email: professionalcourses@uk.accaglobal.com
Negotiation Skills – Buying and Selling at the Right Price (followed by a Networking Lunch)	Tuesday 4 October 2011 9.30am (Registration) 10am to 12 noon	Stower Grange Hotel, School Road, Drayton, Norwich, Norfolk NR8 6EF	Business Link	£30 (Inc VAT). For more details or to book online visit <a href="http://www.bookevents.org">www.bookevents.org</a> or call 0845 601 1000
Maximise the Value of Your Business, presented by Peter Watson	Thursday 6 October 2011 9.30am to 12.30pm	Bedford Lodge Hotel, Bury Road, Newmarket CB8 7BX	ICAEW	£50 (+ VAT) or £45 (+ VAT) if booked in conjunction with How to Value Your Family Business (same day). To book visit <a href="http://icaew.com/eastengland">icaew.com/eastengland</a> or contact EASCA on 01223 654686 or <a href="mailto:eastangliansca@icaew.com">eastangliansca@icaew.com</a>
How to Value Your Family Business, presented by Jenny Nelder	Thursday 6 October 2011 1.45pm to 4.45pm	Bedford Lodge Hotel, Bury Road, Newmarket CB8 7BX	ICAEW	£50 (+ VAT) or £45 (+ VAT) if booked in conjunction with Maximise the Value of Your Business (same day). To book visit <a href="http://icaew.com/eastengland">icaew.com/eastengland</a> or contact EASCA on 01223 654686 or <a href="mailto:eastangliansca@icaew.com">eastangliansca@icaew.com</a>
Employing Staff (followed by a Networking Lunch)	Monday 10 October 2011 9.30am (Registration) 10am to 12 noon	Lynn Sport and Leisure Park, Greenpark Avenue, King's Lynn, Norfolk PE30 2NB	Business Link	£30 (Inc VAT) For more details or to book online visit <a href="http://www.bookevents.org">www.bookevents.org</a> or call 0845 601 1000
Inspiring Success, presented by Gavin Drake, Inspire International Ltd	Tuesday 11 October 2011 4pm to 7pm	King's Centre, King Street, Norwich NR1 1PH	The Chartered Institute of Taxation	All afternoon seminars cost £40. The Day conference costs £110. Bookings should be made to the Branch Administrator, Stuart Wright on 01842 754166 or by email: <a href="mailto:snhwright@gmail.com">snhwright@gmail.com</a>
Annual Dinner and Golf Tournament	Friday 14 October 2011 6.45pm to 2am	DeVere Dunston Hall, Ipswich Road, Norwich NR14 8PQ	The Insurance Institute of Norwich	For full details contact Judith Little on <a href="mailto:judith@fitzgeraldconsulting.co.uk">judith@fitzgeraldconsulting.co.uk</a> or 07918 138986 <a href="http://www.localinstitutes.cii.co.uk/norwich">www.localinstitutes.cii.co.uk/norwich</a>

<i>Event</i>	<i>Date Start/End time</i>	<i>Location</i>	<i>Organising Institute</i>	<i>Cost, contact and further information</i>
Personal Effectiveness – Working Smarter, Not Harder! (followed by a Networking Lunch)	Monday 17 October 2011 9.30am (Registration) 10am to 12 noon	Potter's Leisure Resort, Coast Road, Hopton On Sea, Norfolk NR31 9BX	Business Link	£30 (Inc VAT). For more details or to book online visit <a href="http://www.bookevents.org">www.bookevents.org</a> or call 0845 601 1000
Charities Update, presented by Greyham Dawes	Tuesday 18 October 2011 4.30pm to 7.30pm	Sportspark, UEA, Norwich NR4 7TJ	ICAEW	£50 (+ VAT). To book visit <a href="http://icaew.com/eastengland">icaew.com/eastengland</a> or contact EASCA on 01223 654686 or <a href="mailto:eastangliansca@icaew.com">eastangliansca@icaew.com</a>
Fig Student Convention	Tuesday 18 and Wednesday 19 October 2011 8.45am to 1pm	National Skills Academy, St Andrew's House, St Andrew's Street, Norwich NR2 4TP	Financial Industry Group	For latest information and registration by Schools (GCSE and A level students) and employers visit <a href="http://www.fignorfolk.com">www.fignorfolk.com</a> or contact Marjorie Eade on <a href="mailto:info@fignorfolk.com">info@fignorfolk.com</a>
Smart Networking (followed by a Networking Lunch)	Thursday 20 October 2011 9.30am (Registration) 10am to 12 noon	Potter's Leisure Resort, Coast Road, Hopton On Sea, Norfolk NR31 9BX	Business Link	£30 (Inc VAT). For more details or to book online visit <a href="http://www.bookevents.org">www.bookevents.org</a> or call 0845 601 1000
Acquisitions and Disposals for SME's – Larking Gowen, Lloyds Banking Group, Rogers and Norton	Thursday 20 October 2011 6pm to 8.30pm	National Skills Academy, St Andrew's House, St Andrew's Street, Norwich NR2 4TP	Association of Chartered Certified Accountants	Free entry. Email: <a href="mailto:bookings.london@uk.accaglobal.com">bookings.london@uk.accaglobal.com</a> or visit <a href="http://www.uk.accaglobal.com/nor">www.uk.accaglobal.com/nor</a>
Property Surveys, presented by Andrew Coe, ISS	Tuesday 1 November 2011 12.30pm to 1.45pm	National Skills Academy, St Andrew's House, St Andrew's Street, Norwich NR2 4TP	The Insurance Institute of Norwich	Free entry. To book contact Judith Little on <a href="mailto:judith@fitzgeraldconsulting.co.uk">judith@fitzgeraldconsulting.co.uk</a> or 07918 138986 <a href="http://www.localinstitutes.cii.co.uk/norwich">www.localinstitutes.cii.co.uk/norwich</a>
How to Pitch for Finance (followed by a Networking Lunch)	Wednesday 2 November 2011 9.30am (Registration) 10am to 12 noon	Sportspark, UEA, Norwich NR4 7TJ	Business Link	Free to attend. For more details or to book online visit <a href="http://www.bookevents.org">www.bookevents.org</a> or call 0845 601 1000
Five tax problem areas, presented by Andrew Hubbard	Tuesday 8 November 2011 4pm to 7pm	Park Farm Hotel, Hethersett, Norwich NR9 3DL	The Chartered Institute of Taxation	All afternoon seminars cost £40. The Day conference costs £110. Bookings should be made to the Branch Administrator, Stuart Wright on 01842 754166 or by email: <a href="mailto:snhwright@gmail.com">snhwright@gmail.com</a>

<i>Event</i>	<i>Date Start/End time</i>	<i>Location</i>	<i>Organising Institute</i>	<i>Cost, contact and further information</i>
Anti-Money Laundering Update, presented by Susan Grossey	Thursday 10 November 2011 9.30am to 12.30pm	Trinity Centre, Science Park, Cambridge CB4 0FN	ICAEW	£50 (+ VAT). To book visit <a href="http://icaew.com/eastengland">icaew.com/eastengland</a> or contact EASCA on 01223 654686 or <a href="mailto:eastangliansca@icaew.com">eastangliansca@icaew.com</a>
Online Threats, presented by Audrey Adjei, Cunningham Lindsey	Wednesday 16 November 2011 12.30pm to 1.45pm	National Skills Academy, St Andrew's House, St Andrew's Street, Norwich NR2 4TP	The Insurance Institute of Norwich	Free entry. To book contact Judith Little on <a href="mailto:judith@fitzgeraldconsulting.co.uk">judith@fitzgeraldconsulting.co.uk</a> or 07918 138986 <a href="http://www.localinstitutes.cii.co.uk/norwich">www.localinstitutes.cii.co.uk/norwich</a>
Legal Structures and Accounting Tips for New Businesses – QualitySolicitors Clapham and Collinge, Rostrons	Tuesday 22 November 2011 6pm to 8.30pm	National Skills Academy, St Andrew's House, St Andrew's Street, Norwich NR2 4TP	Association of Chartered Certified Accountants	Free entry. Email: <a href="mailto:bookings.london@uk.accaglobal.com">bookings.london@uk.accaglobal.com</a> or visit <a href="http://www.uk.accaglobal.com/nor">www.uk.accaglobal.com/nor</a>
Tax Update for the Busy Accountant – Tim Palmer CTA ATT	Wednesday 23 November 2011 9.30am to 4.30pm	De Vere Dunston Hall, Ipswich Road, Norwich NR14 8PQ	Association of Chartered Certified Accountants	£195 per person. Call 020 7059 5910 or email: <a href="mailto:professionalcourses@uk.accaglobal.com">professionalcourses@uk.accaglobal.com</a>
Franchise Development, presented by Roy Seaman, FDS Ltd.	Wednesday 23 November 2011 6.30pm to 7.30pm	Great House training centre, Age UK Norfolk, 300 St Faiths Road, Old Catton, Norwich NR6 7BJ	The Association of Accounting Technicians	Free entry. Refreshments and buffet will be served. Call Helen Whitehead on 07901 617455
New Leasing Regime Seminar, presented by Andrew Mead, KPMG	Thursday 1 December 2011 6.30pm to 8pm	Stoke By Nayland Hotel, Leavenheath, Colchester CO6 4PZ	ICAEW	£10 (+ VAT) includes sandwich supper. To book visit <a href="http://icaew.com/eastengland">icaew.com/eastengland</a> or contact EASCA on 01223 654686 or <a href="mailto:eastangliansca@icaew.com">eastangliansca@icaew.com</a>
Climate Change and The Role of Insurers, presented by Tom Oxley, Aviva	Tuesday 6 December 2011 12.30pm to 1.45pm	National Skills Academy, St Andrew's House, St Andrew's Street, Norwich NR2 4TP	The Insurance Institute of Norwich	Free entry. To book contact Judith Little on <a href="mailto:judith@fitzgeraldconsulting.co.uk">judith@fitzgeraldconsulting.co.uk</a> or 07918 138986 <a href="http://www.localinstitutes.cii.co.uk/norwich">www.localinstitutes.cii.co.uk/norwich</a>
Carol Service	Tuesday 13 December 2011 12.30pm to 1.15pm	St Peter Mancroft Church, Haymarket, Norwich	The Insurance Institute of Norwich	Free entry. No need to book. <a href="http://www.localinstitutes.cii.co.uk/norwich">www.localinstitutes.cii.co.uk/norwich</a>

<i>Event</i>	<i>Date Start/End time</i>	<i>Location</i>	<i>Organising Institute</i>	<i>Cost, contact and further information</i>
Social Networking for Business, presented by Selina Noton, Business Vitamins	Tuesday 10 January 2012 12.30pm to 1.45pm	National Skills Academy, St Andrew's House, St Andrew's Street, Norwich NR2 4TP	The Insurance Institute of Norwich	Free entry. To book contact Judith Little on <a href="mailto:judith@fitzgeraldconsulting.co.uk">judith@fitzgeraldconsulting.co.uk</a> or 07918 138986 <a href="http://www.localinstitutes.cii.co.uk/norwich">www.localinstitutes.cii.co.uk/norwich</a>
The Return of the Credit Crunch, presented by Tim Pike, Bank of England	Tuesday 7 February 2012 12.30pm to 1.45pm	National Skills Academy, St Andrew's House, St Andrew's Street, Norwich NR2 4TP	The Insurance Institute of Norwich	Free entry. To book contact Judith Little on <a href="mailto:judith@fitzgeraldconsulting.co.uk">judith@fitzgeraldconsulting.co.uk</a> or 07918 138986 <a href="http://www.localinstitutes.cii.co.uk/norwich">www.localinstitutes.cii.co.uk/norwich</a>
Business structures, presented by Bob Trunchion	Tuesday 21 February 2012 4pm to 7pm	Holiday Inn, Ipswich Road, Norwich NR4 6EP	The Chartered Institute of Taxation	All afternoon seminars cost £40. The Day conference costs £110. Bookings should be made to the Branch Administrator, Stuart Wright on 01842 754166 or by email: <a href="mailto:shnwright@gmail.com">shnwright@gmail.com</a>
PAYE and NI Update, presented by Paul Soper	Thursday 23 February 2012 4.30pm to 7.30pm	Sportspark, UEA, Norwich NR4 7TJ	ICAEW	£50 (+ VAT). To book visit <a href="http://icaew.com/eastengland">icaew.com/eastengland</a> or contact EASCA on 01223 654686 or <a href="mailto:eastangliansca@icaew.com">eastangliansca@icaew.com</a>
Accounting Standards Update – joint with AAT Charles Gubbins, Kaplan Hawksmere	Tuesday 28 February 2012 6pm to 8.30pm	National Skills Academy, St Andrew's House, St Andrew's Street, Norwich NR2 4TP	Association of Chartered Certified Accountants	Free entry. Email: <a href="mailto:bookings.london@uk.accaglobal.com">bookings.london@uk.accaglobal.com</a> or visit <a href="http://www.uk.accaglobal.com/nor">www.uk.accaglobal.com/nor</a>
TBA	Tuesday 6 March 2012 12.30pm to 1.45pm	National Skills Academy, St Andrew's House, St Andrew's Street, Norwich NR2 4TP	The Insurance Institute of Norwich	Free entry. To book contact Judith Little on <a href="mailto:judith@fitzgeraldconsulting.co.uk">judith@fitzgeraldconsulting.co.uk</a> or 07918 138986 <a href="http://www.localinstitutes.cii.co.uk/norwich">www.localinstitutes.cii.co.uk/norwich</a>
Employment Taxes Update, presented by David Heaton	Tuesday 13 March 2012 2pm to 5pm	Norfolk Snowsports Club, Whitlingham Lane, Trowse, Norwich NR14 8TW	The Chartered Institute of Taxation	All afternoon seminars cost £40. The Day conference costs £110. Bookings should be made to the Branch Administrator, Stuart Wright on 01842 754166 or by email: <a href="mailto:shnwright@gmail.com">shnwright@gmail.com</a>
Growing Your Business with Marketing, presented by Nigel Tompkins, New Ideas for Business	Wednesday 21 March 2012 6.30pm to 7.30pm	Great House training centre, Age UK Norfolk, 300 St Faiths Road, Old Catton, Norwich NR6 7BJ	The Association of Accounting Technicians	Free entry. Refreshments and buffet will be served. Call Helen Whitehead on 07901 617455

<i>Event</i>	<i>Date Start/End time</i>	<i>Location</i>	<i>Organising Institute</i>	<i>Cost, contact and further information</i>
Annual Spring Ball	Friday 23 March 2012 7.30pm till late	Brasted's, Manor Farm Barns, Framingham Pigot NR14 7PZ	Association of Chartered Certified Accountants	Further details to follow on <a href="http://www.uk.accaglobal.com/nor">www.uk.accaglobal.com/nor</a>
TBA	Tuesday 10 April 2012 12.30pm to 1.45pm	National Skills Academy, St Andrew's House, St Andrew's Street, Norwich NR2 4TP	The Insurance Institute of Norwich	Free entry. To book contact Judith Little on <a href="mailto:judith@fitzgeraldconsulting.co.uk">judith@fitzgeraldconsulting.co.uk</a> or 07918 138986 <a href="http://www.localinstitutes.cii.co.uk/norwich">www.localinstitutes.cii.co.uk/norwich</a>
Accounting Update, presented by Charles Gubbins	Tuesday 17 April 2012 9.30am to 5pm	Sportspark, UEA, Norwich NR4 7TJ	ICAEW	£110 (+ VAT). To book visit <a href="http://icaew.com/eastengland">icaew.com/eastengland</a> or contact EASCA on 01223 654686 or <a href="mailto:eastangliansca@icaew.com">eastangliansca@icaew.com</a>
Annual General Meeting	Tuesday 17 April 2012 5.30pm	Marsh Ltd, Victoria House, Queens Road, Norwich NR1 3QQ	The Insurance Institute of Norwich	To book contact Judith Little on <a href="mailto:judith@fitzgeraldconsulting.co.uk">judith@fitzgeraldconsulting.co.uk</a> or 07918 138986 <a href="http://www.localinstitutes.cii.co.uk/norwich">www.localinstitutes.cii.co.uk/norwich</a>
AGM followed by Budget Update (joint event with ACCA), presented by Roger Jones, Larking & Gowen	Wednesday 18 April 2012 6pm to 8.45pm	The Professional Development Centre, Woodside Road, Norwich NR7 9QL	The Association of Accounting Technicians	Free entry. Refreshments and buffet will be served. Call Helen Whitehead on 07901 617455
High Profile Debate	Tuesday 24 April 2012 6pm to 8.30pm	National Skills Academy, St Andrew's House, St Andrew's Street, Norwich NR2 4TP	Association of Chartered Certified Accountants	Further information, cost and booking details to follow on <a href="http://www.uk.accaglobal.com/nor">www.uk.accaglobal.com/nor</a>
Day Conference, presented by Giles Mooney (including Branch AGM)	Thursday 26 April 2012 9am to 5pm	John Innes Centre, Norwich Research Park, Colney, Norwich NR4 7UH	The Chartered Institute of Taxation	The Day conference costs £110. Bookings should be made to the Branch Administrator, Stuart Wright on 01842 754166 or by email: <a href="mailto:snhwright@gmail.com">snhwright@gmail.com</a>
Annual Tax Seminar, presented by Marion Hodgkiss	Tuesday 8 May 2012 9.30am to 5pm	Sportspark, UEA, Norwich NR4 7TJ	ICAEW	£110 (+ VAT). To book visit <a href="http://icaew.com/eastengland">icaew.com/eastengland</a> or contact EASCA on 01223 654686 or <a href="mailto:eastangliansca@icaew.com">eastangliansca@icaew.com</a>
IHT and Trusts, Joint meeting with STEP, presented by Andrew Burgess	Tuesday 8 May 2012 4pm to 7pm	Park Farm Hotel, Hethersett, Norwich NR9 3DL	The Chartered Institute of Taxation	All afternoon seminars cost £40. The Day conference costs £110. Bookings should be made to the Branch Administrator, Stuart Wright on 01842 754166 or by email: <a href="mailto:snhwright@gmail.com">snhwright@gmail.com</a>

<i>Event</i>	<i>Date Start/End time</i>	<i>Location</i>	<i>Organising Institute</i>	<i>Cost, contact and further information</i>
Due Diligence	Wednesday 16 May 2012 6.30pm to 7.30pm	Great House Training Centre, Age UK Norfolk, 300 St Faiths Road, Old Catton, Norwich NR6 7BJ	The Association of Accounting Technicians	Free entry. Refreshments and buffet will be served. Call Helen Whitehead on 07901 617455
Marketing You and Your Business – Paul Dickson, ISIS Communications	Tuesday 22 May 2012 6pm to 8.30pm	National Skills Academy, St Andrew's House, St Andrew's Street, Norwich NR2 4TP	Association of Chartered Certified Accountants	Free entry. Email: <a href="mailto:bookings.london@uk.accaglobal.com">bookings.london@uk.accaglobal.com</a> or visit <a href="http://www.uk.accaglobal.com/nor">www.uk.accaglobal.com/nor</a>
Tax Update	Tuesday 26 June 2012 6pm to 8.30pm	National Skills Academy, St Andrew's House, St Andrew's Street, Norwich NR2 4TP	Association of Chartered Certified Accountants	Free entry. Email: <a href="mailto:bookings.london@uk.accaglobal.com">bookings.london@uk.accaglobal.com</a> or visit <a href="http://www.uk.accaglobal.com/nor">www.uk.accaglobal.com/nor</a>

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- Mission statement**
- Business Link is a government funded service designed to promote enterprise.
  - Help, support and advice is available to those growing a business or just starting out.
  - our support is independent, impartial and most services are provided free of charge.

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**Business Link services**

Business Link currently operates a model of support summarised as information, diagnosis and brokerage and offers face to face advice and subject specific workshops, Norfolk events are as presented in this guide. At the end of 2011, these local services will end, to be replaced with a combination of commercial services and volunteer mentor support.

The Business Link website, however, will continue and develop. Already a comprehensive and reliable source of business information and advice, the website will increasingly be the place to go when commencing a search for a solution to a business issue. The website will be supported by a national telephone call centre.

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**Business Support in Norfolk**

In addition to Business Link services, there are many individuals and organisations seeking to help and advise Norfolk businesses. The list is too long to include here, and more are appearing as 2011 progresses.

Your local Council website and [www.newanglia.co.uk](http://www.newanglia.co.uk) are a good place to look for local services.

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**How to contact Business Link**

If you would like to know more about Business Link please contact:

Tel: 08457 171615

Website: [www.businesslink.gov.uk](http://www.businesslink.gov.uk)

# Acknowledgements

The guide is produced by a committee of volunteers.  
They are:

- David Woodcock FCCA FMAAT FCMI DMS AIMIS –  
Chairman and Website Coordinator
- Peter Bussey FCCA
- Marjorie Eade BSc FCIB ACIL
- Clare Goodswen CTA
- Sue Donmall ACII
- David Martin FIC
- Tim Howes BSc ACA

## 2011 September

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## October

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## November

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## December

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## 2012 January

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## February

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## March

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## April


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29	30					

## May

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

## June

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

 Association of Chartered Certified Accountants

 ICAEW

 Business Link

 The Association of Accounting Technicians

 The Chartered Institute of Taxation

 The Insurance Institute of Norwich

 Financial Industry Group  
ifs School of Finance